

Instant User Creation

How to create individual login credentials for college faculty members and students?

Login College Administrator Module. Click on **Users' Detail** and click on **Add New User**.

(If college administrators have already created username and password for their colleges' faculty members and students then college administrator needs to click on the search box and enter the username i.e. email id, to check the status and details of user.)

USERS DETAILS

213 Total Users | 173 Active Users | 19 Expired Users | 19 Pending Users | 2 Invalid Email

Total Users

Active Users; Invalid Email ID; Activation Pending; Expired Users; Send Activation Email

Select All | Extend Validity | **Click here to Add New User** | Add New User

Show 10 entries | Export | Search: infl

Name	Email	Designation	Department	Validity	Status	Action
Roma Asnani	college@inflibnet.ac.in	College Administrator	NLIST	2025-03-31	Active	[Add]

Add User's details like Name, Department, Designation, Email ID, Phone no. and set the validity as requirement of user (Students: 3 yrs. or 5yrs.; Faculty: 10 yrs.) and click on the Save Button.

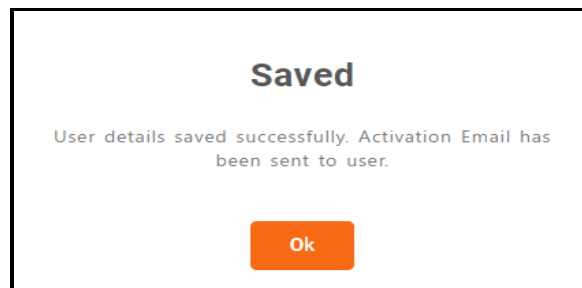
User Details

* Required fields

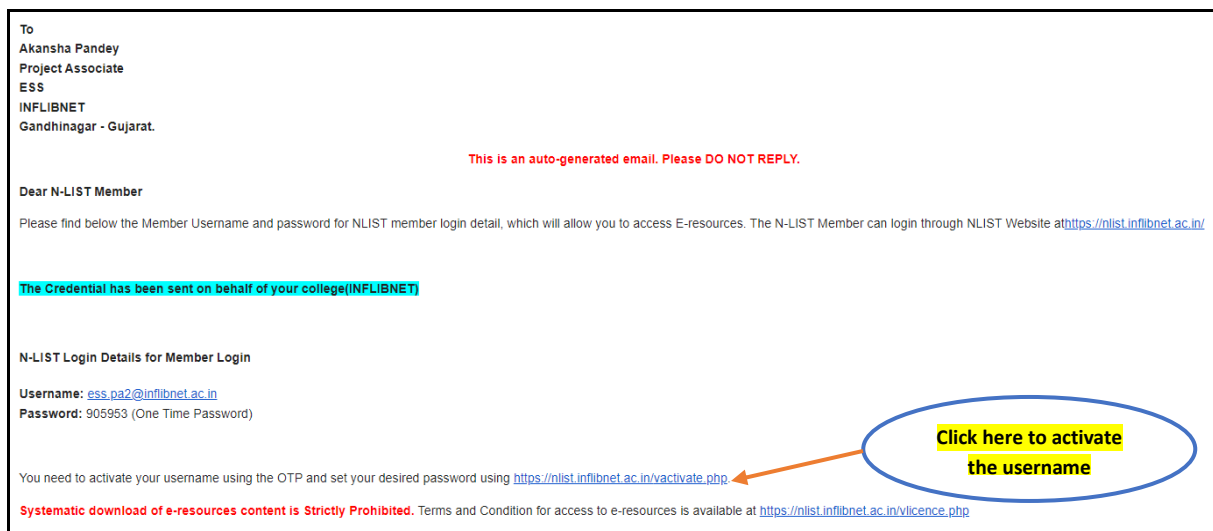
Note: Login details will be sent on e-mail address of user. Please ensure the e-mail address is correct and valid.

Name of User *	Department *	Designation *
Akansha Pandey	ESS	Project Associate
Email Address (Username) *	Mobile	Validity *
ess.pa2@inflibnet.ac.in	07923268243	03/31/2030


Save



System will send an email to user with OTP (One time Password) and activation link.



User needs to click on that activation link and enter the **Username**, **OTP** and set the desired **Password** and click on Activate User. After completing the user activation process, user can access the NLIST e-resources with username and new password.



N-LIST
National Library and Information Services
Infrastructure for Scholarly Content
extending access to e-Resources to colleges in India

College Admin Login | Licences and Fair Use | FAQs | Downloads | Awareness Programme

HOME ABOUT MEMBERS REGISTER E-RESOURCES SEARCH



MEMBER USER ACTIVATION

Home | Member User Activation

Member User Activation / Reset Password

Activate User / Reset Password

Email (Username) *	Current Password/One Time Password *
<input type="text" value="ess.pa2@infibnet.ac.in"/>	<input type="password" value="*****"/>
New Password *	Retype New Password *
<input type="password" value="*****"/>	<input type="password" value="*****"/>

8 x 1  

[Activate User / Reset Password](#)

User Activated

You have access of e-Resources till 2030-03-31 subject to your college membership validity.

[OK](#)